

West Linn City Council Goals Update—Second Quarter, 2014

Water

Continue to engage West Linn citizens in conversations about the water system.

- Share information with community members so they can learn more about why water system investment is a critical need (by June 2014).
- Gather information from the community so the City can understand their preferences and attitudes about system investment (by June 2014).

Goals Update:

- Staff has begun compiling maps, lists, and outreach ideas to engage neighbors immediately adjacent to the Bolton Reservoir to begin the conversation about the need for replacement.

Determine the need and levels of support for a one-time increased investment in the West Linn water system.

- Receive a recommendation from the Utility Advisory Board (UAB) on a proposed water rate structure that will sufficiently fund system maintenance and operations in accordance with the Water Master Plan (May 2014).
- Receive approval from West Linn voters to complete the Bolton Reservoir and remainder of required water pipe projects (November 2014).

Goals Update:

- After hearing from the Utility Advisory Board about the need for a water rate increase, the City Council decided to wait to proposed increased rates until 2015 so as to not conflict with money measures proposed by the West Linn-Wilsonville School District.

Initiate the design, land use and citizen engagement process for the Bolton Reservoir.

- Begin outreach and facilitation to affected neighbors on the Bolton Reservoir project, relying on modern communications and outreach tools to engage the community (ongoing).

Economic Development

Adopt a master plan for the redevelopment of the Arch Bridge area.

- Appoint a citizen feedback team and engage the neighborhood and community in a grassroots, proactive way (through June 2014).
- Adopt a Master Plan that will not include ordinances for CDC or Comprehensive Plan changes (September 2014).
- Initiate Comprehensive Plan and CDC changes to complete the Master Plan (October 2014).
- Support efforts for National and State Heritage Area designations (ongoing).

Goals Update:

- The outreach activities (including the Storefront Studio and survey work) from May are being compiled into a first draft of an Arch Bridge Master Plan for community review and City Council consideration later in 2014.

Continue efforts to update & improve the Community Development Code.

- Adopt Regulatory Streamlining initiative(s) and begin with legislative changes related to highest priority initiatives (April 2014).
- Evaluate the process and engage the Planning Commission for updating all or part of the CDC via a code audit (May 2014).

Goals Update:

- The City Council approved an amended version of the Regulatory Streamlining project in May.
- The City is soliciting proposals from firms for the CDC code audit project.

Support efforts to enhance the Willamette Main Street area.

- Conduct research, including financial and engineering studies, to determine the impact for a local improvement district or other funding mechanisms for streetlights and banner arms in the Willamette Main Street area (May 2014).

Transportation

Provide greater equity in street maintenance resources by adopting a revised commercial street maintenance fee.

- Receive a commercial street fee recommendation from the Economic Development Committee (February 2014).
- Economic Development Committee engages local businesses on the topic, including those affected by the cap increase (by May 2014).
- City Council review and adopts revised commercial street maintenance fee (June 2014).

Goals Update:

- The Economic Development Committee, after conducting business outreach and engagement, recommends 75% increase in the commercial street maintenance fee.
- The City Council is scheduled to discuss this on July 7 and 14, 2014.

Implement the Master Trails Plan to enhance the health of West Linn and our recreational opportunities.

- City Council adopts a Transportation Advisory Board-recommended trails/pathways capital improvement plan (CIP) (May 2014).
- Begin design and construction of the top tier identified projects from the trails/pathway CIP (Summer 2014).

Goals Update:

- The PRAB is evaluating trail and pathway projects to determine how to prioritize them into the development of a trails/pathway CIP.
- In August, the TAB will make a recommendation to the Council for the on-street pathway CIP.

Begin Transportation System Plan analysis and engagement to comply with regional requirements and to create economic development opportunities.

- Initiate the Transportation System Plan (TSP) and engage the community (this goal will take 12-18 months to complete).

Goals Update:

- Staff continues using the hashtag #WestLinnMoves to begin sharing information and soliciting feedback on transportation topics.

Citizen Engagement

Create a long-range plan, titled “Citizen Engagement 2020,” for engaging the community on issues of importance.

- Engage professional expertise to develop outreach and engagement approaches that implement the 2013 survey on communications and outreach preferences (March 2014).

Goals Update:

- Per Council direction regarding the specification of projects related to engagement, CFM was selected as the firm to develop engagement plans for Arch Bridge messaging and Bolton Reservoir project engagement.

Deliver concise and consistent messages to engage the entire West Linn community.

- Use traditional and innovative communications tools (ongoing).
- Focus on West Linn livability, priorities, and values (ongoing).

Goals Update:

- The City Council has signed up to attend and participate in varied events this summer around the West Linn community.
- Work continues to share positive, proactive and interactive messages about West Linn issues.

Water

- ✓ Completed water service switch overs for several water line projects.
- ✓ Completed three emergency water system repairs.
- ✓ Performed a telemetry upgrade at the West Linn Operations Building and at Division St. in Oregon City, including installation of a wall-mounted telemetry monitoring screen in the main area of the West Linn Operations Building.
- ✓ Technical assistance and planned project management for the Bland Pump Station.
- ✓ Working with Murray Smith and Associates to design security, safety, water quality, and functionality improvements at the Rosemont Reservoir.



- ✓ Includes cathodic protection inspection, interior/ exterior coating inspection, utility system layout improvements, fall protection improvements, and access security planning, among other items.
- ✓ Ongoing routine tasks, including meter and meter box repairs, customer service, pump station maintenance and repair.

Streets

- ✓ Completed yearly sign inspection of all city signs.
- ✓ Completed yearly guard rail inspections.
- ✓ Installing informational signs for the 2014 summer paving/water projects.
- ✓ Working on ROW mowing and vegetation control, tree trimming.
- ✓ Continued work on the Median Restoration Project. Prepared three medians on Salamo Rd. for planting. Landscape contractor planted 5 trees and approximately 1,000 plants in of the medians and is currently working on new drip irrigation system for 2 of the islands. Poured 19 yards of concrete on ends of 7 medians.
- ✓ Working on pre mark pavement marking (e.g. crosswalks, stop bars, arrows) repairs and new installations.
- ✓ Vehicle maintenance completed yearly fire extinguisher and first aid and blood borne kit inspections and service, and Motorola radio updates.
- ✓ Ongoing routine maintenance activities, including sign repairs, sign installations, pothole patching, vehicle/equipment repairs, new vehicle/equipment configurations.

Environmental Services

- ✓ Completed annual catch basin and pollution control manhole cleaning, removing over 90 cubic yards of material that could have ended up in area streams and rivers.
- ✓ Cleaned more than 160,000 feet of sewer lines.
- ✓ Finished our total maximum daily load (TMDL) data collection and reporting for the Willamette and Tualatin Rivers.
- ✓ This is the first time this has been done in-house and staff did an excellent job.
- ✓ The TMDL item in our NPDES permit deals primarily with keeping sediment and material out of the rivers and shading of streams. Past City projects have included stream rip rap and planting of shade trees which is now helping the successful limit tracking of TMDLs.
- ✓ Ongoing maintenance of open spaces, ponds, rain gardens, swales, and storm water facilities to ensure continued NPDES compliance.



Police

- ✓ The new PD is on schedule and no major issues have come up.
- ✓ We had two officers at the Reynolds High School Shooting, both SWAT Team members and were doing searching in surrounding areas.
- ✓ We assisted Milwaukie PD on an officer involved shooting. One detective responded and our involvement was minimal.
- ✓ Officer Travis Schachtel graduated from the police academy on June 13th and is now working towards completing his field training.
- ✓ We hired a lateral police officer, Ben Vice, from Alabama on June 16th. He is in the early stages of his training process.



The City Council toured the new police station.

Parks & Recreation



The Youth Leadership Academy created a video about West Linn Parks to accompany an original song written by Arborist Mike Perkins and Planner Zach Pelz.

- ✓ Hosted successful "Yappy Hours" for dogs at Mary S Young Park.
- ✓ Began working on the solar array at Tanner Creek Park (in cooperation with the Sustainability Advisory Board).
- ✓ Completed the permeable paver parking lot at Fields Bridge Park.
- ✓ Completed the State Historic Preservation Office process to remove old house at Fields Bridge Park (now awaiting window for contractor).

Library

- ✓ In partnership with the local Boy Scouts, a covered picnic area bordering the new parking lot is being constructed for use as a reading leisure area.
- ✓ The library is working with Tanner Springs Assisted Living and library volunteers to provide delivery of library materials as outreach to their residents.
- ✓ A new collection format has been added to the library, Blu-Rays.
- ✓ Through relationship building with Gramor staff, during the summer on Tuesdays, library patrons are able to park in the Central Village Parking area along the retaining wall that runs parallel to 43.
- ✓ As part of the library's 75th birthday celebrations, our Summer Reading Program has been enthusiastically embraced by the community.
- ✓ The reading challenge is popular and the library will further connect with patrons through the Old Time Fair vendor area and parade.



Community Development



- ✓ Hired a new Planning Manager position to manage, coordinate and direct the city's major planning efforts.

- ✓ Adopted new water resource area code amendments to better protect water resource areas in the City and balances resource protections with property rights.
- ✓ Adopted Economic Development Streamlining amendments that eliminate ineffectual and inefficient regulations in order to encourage positive economic development in the City.
- ✓ Continued work with consultant on the Arch Bridge Master Plan project. Held Storefront Studio over three day period gathering input from over 150 residents; provided presentation to City Council.
- ✓ Currently working with consultants and the advisory board on various development alternatives.
- ✓ Held an open house on proposed changes to the City's recommendations to the a non-residential street maintenance fee and the Economic Development Committee made a formal recommendation for the Council.

Administration

- ✓ Outreach and communications on City projects continues, including targeted outreach on street maintenance projects, the Bolton reservoir project.
- ✓ Recruited and hired positions for nearly every department in the City: 15 new employees hired between January - May; currently on-boarding 42 new and seasonal employees.
- ✓ Medical/dental benefit renewal evaluation including new rates for Health Net, Kaiser and ODS (via CIS).
- ✓ A Citizens' Budget Committee meeting was held on May 19, 2014, to discuss the Mid-Biennium update of the 2014-2015 budget.
- ✓ Engaged a specialized auditing company to audit all of the City's bills it receives from PGE, NW Natural, Verizon, Comcast and CenturyLink.
- ✓ The City Council approved the Community Grants and Master Fees & Charges on June 16th.
- ✓ The City Council approved an IGA with the City of Lake Oswego to have their IT Department manage and provide oversight of the City's IT functions.
- ✓ The City Council provided authorization to contract with Tyler Technologies to acquire their financial software called Incode.

Headlines

WestLinn Tidings



July 3, 2013

- ✓ [Busy construction season ahead in WL](#)

June 24, 2014

- ✓ [With increased street fee, West Linn begins summer road improvements](#)

June 19, 2014

- ✓ [County sues Oregon City over franchise fees](#)

June 19, 2014

- ✓ [Chamber elects new president](#)

June 16, 2014

- ✓ [WRA amendments approved](#)

April 29, 2014

- ✓ [Annual neighbors helping neighbors event a big success](#)