

AGENDA BILL

#08-08-24

For Council: August 11, 2008

Department: Planning *CU*
Dept. Head Initials: *RB*

Subject: Consideration of an Ordinance
Amending Chapter 2 of the West Linn
Municipal Code establishing a Commission for
Citizen Involvement (CCI) (MISC 08-07)

City Manager's Initials: *UP*

Attachments:
Proposed Ordinance
Statewide Planning Goal 1
Public comments (as of 7/30/08)

Budget Impact: None

Expenditures	Amount	Appropriation
Required \$ -0-	Budgeted \$ -0-	Needed \$ -0-

Summary:

This Municipal Code amendment will formally establish a Commission for Citizen Involvement ("CCI") whose purpose will be to enhance the City's citizen involvement efforts as they relate to the land use planning process. The CCI shall, on a continuing and as needed basis, review and evaluate the City's existing processes to ensure that citizens are informed and given appropriate opportunities to participate in the planning process. The City's Planning Commissioners will make up the membership of the CCI.

The CCI will make formal recommendations to the City Council to improve the City's citizen involvement programs. The creation of a CCI is consistent with the City's Comprehensive Plan Policies and specific Action Measures. It will also ensure compliance with Statewide Planning Goal 1 (attached) related to citizen involvement in the planning process.

The Planning Commission (PC) reviewed this proposal at the request of the Council, and at their July 23rd meeting, voted 4-3 to recommend adoption of the Ordinance as proposed. Dissenting Commissioners were generally supportive of establishing a CCI as well, but expressed a desire for more diverse and independent membership on the CCI.

The Planning Department recommends that the City Council adopt the proposed amendment as proposed.

Recommended Action:

Vote on a first reading of the proposed ordinance which amends Chapter 2 of the West Linn Municipal Code. If the vote is unanimous, proceed to the second reading of the ordinance.

Council Action Taken:

- Approved:**
- Denied:**
- Continued:**

ORDINANCE NO. _____
WEST LINN, OREGON

AN ORDINANCE MODIFYING SECTION 2.085 OF THE WEST LINN MUNICIPAL CODE TO ESTABLISH A COMMISSION FOR CITIZEN INVOLVEMENT

WHEREAS, the City of West Linn places a premium on citizen participation in all phases of the planning process; and,

WHEREAS, the City's Comprehensive Plan includes specific Goals and Policies that encourage ongoing citizen involvement programs; and,

WHEREAS, the City is continually updating and improving opportunities for citizen participation in the land use planning process; and,

WHEREAS, the proposed Commission for Citizen Involvement will provide an additional process for evaluating the effectiveness of the City's citizen involvement programs related to land use planning; and,

WHEREAS, the proposed Commission for Citizen Involvement will promote and augment citizen involvement in the land use planning process; and,

WHEREAS, the proposed Commission for Citizen Involvement will be an effective tool to enhance communication with City residents; and,

WHEREAS, the voluntary members of the City of West Linn Planning Commission, due in part to the open selection process of its members, their established neighborhood contacts and their specific knowledge of the City's land use planning processes have been determined to be most appropriate individuals to serve on the proposed Commission for Citizen Involvement; and,

WHEREAS, the establishment of an official commission for citizen involvement is consistent with Statewide Planning Goal 1, Citizen Involvement; and,

WHEREAS, Section 2.050 of the City's Municipal Code provides the City Council the authority to create commissions, such as the one proposed; now, therefore,

THE CITY OF WEST LINN ORDAINS AS FOLLOWS:

Section 1: West Linn Municipal Code Section 2.085 is amended to include a new Subheading establishing a "Commission for Citizen Involvement" as follows:

R. COMMISSION FOR CITIZEN INVOLVEMENT

(1) Establishment; Membership; Term.

There is established a Commission for Citizen Involvement ("CCI") of the City of West Linn consisting of all voting members of the West Linn Planning Commission.

(2) Qualifications.

Members of the CCI shall be all members in good standing of the Planning Commission. Resignation or termination of office from the Planning Commission shall be considered resignation or termination from the CCI.

(3) Duties.

Pursuant to Goal 1: Citizen Involvement of the Statewide Planning Goals, the CCI shall assist the City Council with the development of a program that promotes and enhances citizen involvement in land-use planning, assisting in the implementation of the citizen involvement program, and evaluating the processes being used for citizen involvement. The CCI shall assist with the implementation of all relevant Goals and Policies of the Goal 1, Citizen Involvement, of the City's Comprehensive Plan and shall advise and make recommendations to the City Council and city staff regarding citizen involvement in land use planning.

(4) Procedure.

Meeting dates of the CCI shall be scheduled by the Planning Commission, on a vote of the majority of members present at a regularly scheduled Planning Commission meeting. The CCI meeting shall not be held less than 14 days from the date of the vote. Notice of CCI meeting shall be in accordance with the procedures of regularly scheduled Planning Commission meetings. The CCI shall comply with the State of Oregon Public Records Law, Public Meetings Law, Code of Ethics, the City Municipal Code, laws regarding conflict of interest and any other applicable state laws. The CCI shall report to the City Council a minimum of once per calendar year regarding its activities and, if determined necessary, make recommendations to the City Council to enhance citizen involvement in land use planning.

PASSED AND APPROVED THIS 11th DAY OF AUGUST 2008.

NORMAN B. KING, MAYOR

ATTEST:

Witness

APPROVED AS TO FORM:

City Attorney

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Oregon's Statewide Planning Goals & Guidelines

GOAL 1: CITIZEN INVOLVEMENT

OAR 660-015-0000(1)

To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

The governing body charged with preparing and adopting a comprehensive plan shall adopt and publicize a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the on-going land-use planning process.

The citizen involvement program shall be appropriate to the scale of the planning effort. The program shall provide for continuity of citizen participation and of information that enables citizens to identify and comprehend the issues.

Federal, state and regional agencies, and special- purpose districts shall coordinate their planning efforts with the affected governing bodies and make use of existing local citizen involvement programs established by counties and cities.

The citizen involvement program shall incorporate the following components:

1. Citizen Involvement -- To provide for widespread citizen involvement.

The citizen involvement program shall involve a cross-section of affected citizens in all phases of the planning process. As a component, the program for citizen involvement shall include an officially recognized committee for

citizen involvement (CCI) broadly representative of geographic areas and interests related to land use and land-use decisions. Committee members shall be selected by an open, well-publicized public process.

The committee for citizen involvement shall be responsible for assisting the governing body with the development of a program that promotes and enhances citizen involvement in land-use planning, assisting in the implementation of the citizen involvement program, and evaluating the process being used for citizen involvement.

If the governing body wishes to assume the responsibility for development as well as adoption and implementation of the citizen involvement program or to assign such responsibilities to a planning commission, a letter shall be submitted to the Land Conservation and Development Commission for the state Citizen Involvement Advisory Committee's review and recommendation stating the rationale for selecting this option, as well as indicating the mechanism to be used for an evaluation of the citizen involvement program. If the planning commission is to be used in lieu of an independent CCI, its members shall be selected by an open, well-publicized public process.

2. Communication -- To assure effective two-way communication with citizens.

Mechanisms shall be established which provide for effective communication between citizens and elected and appointed officials.

3. Citizen Influence -- To provide the opportunity for citizens to be involved in all phases of the planning process.

Citizens shall have the opportunity to be involved in the phases of the planning process as set forth and defined in the goals and guidelines for Land Use Planning, including Preparation of Plans and Implementation Measures, Plan Content, Plan Adoption, Minor Changes and Major Revisions in the Plan, and Implementation Measures.

4. Technical Information -- To assure that technical information is available in an understandable form.

Information necessary to reach policy decisions shall be available in a simplified, understandable form. Assistance shall be provided to interpret and effectively use technical information. A copy of all technical information shall be available at a local public library or other location open to the public.

5. Feedback Mechanisms -- To assure that citizens will receive a response from policy-makers.

Recommendations resulting from the citizen involvement program shall be retained and made available for public assessment. Citizens who have participated in this program shall receive a response from policy-makers. The rationale used to reach land-use policy

decisions shall be available in the form of a written record.

6. Financial Support -- To insure funding for the citizen involvement program.

Adequate human, financial, and informational resources shall be allocated for the citizen involvement program. These allocations shall be an integral component of the planning budget. The governing body shall be responsible for obtaining and providing these resources.

A. CITIZEN INVOLVEMENT

1. A program for stimulating citizen involvement should be developed using a range of available media (including television, radio, newspapers, mailings and meetings).

2. Universities, colleges, community colleges, secondary and primary educational institutions and other agencies and institutions with interests in land-use planning should provide information on land-use education to citizens, as well as develop and offer courses in land-use education which provide for a diversity of educational backgrounds in land-use planning.

3. In the selection of members for the committee for citizen involvement, the following selection process should be observed: citizens should receive notice they can understand of the opportunity to serve on the CCI; committee appointees should receive official notification of their selection; and committee appointments should be well publicized.

B. COMMUNICATION

Newsletters, mailings, posters, mail-back questionnaires, and other

available media should be used in the citizen involvement program.

C. CITIZEN INFLUENCE

1. Data Collection - The general public through the local citizen involvement programs should have the opportunity to be involved in inventorying, recording, mapping, describing, analyzing and evaluating the elements necessary for the development of the plans.

2. Plan Preparation - The general public, through the local citizen involvement programs, should have the opportunity to participate in developing a body of sound information to identify public goals, develop policy guidelines, and evaluate alternative land conservation and development plans for the preparation of the comprehensive land-use plans.

3. Adoption Process - The general public, through the local citizen involvement programs, should have the opportunity to review and recommend changes to the proposed comprehensive land-use plans prior to the public hearing process to adopt comprehensive land-use plans.

4. Implementation - The general public, through the local citizen involvement programs, should have the opportunity to participate in the development, adoption, and application of legislation that is needed to carry out a comprehensive land-use plan.

The general public, through the local citizen involvement programs, should have the opportunity to review each proposal and application for a land conservation and development action prior to the formal consideration of such proposal and application.

5. Evaluation - The general public, through the local citizen

involvement programs, should have the opportunity to be involved in the evaluation of the comprehensive land use plans.

6. Revision - The general public, through the local citizen involvement programs, should have the opportunity to review and make recommendations on proposed changes in comprehensive land-use plans prior to the public hearing process to formally consider the proposed changes.

D. TECHNICAL INFORMATION

1. Agencies that either evaluate or implement public projects or programs (such as, but not limited to, road, sewer, and water construction, transportation, subdivision studies, and zone changes) should provide assistance to the citizen involvement program. The roles, responsibilities and timeline in the planning process of these agencies should be clearly defined and publicized.

2. Technical information should include, but not be limited to, energy, natural environment, political, legal, economic and social data, and places of cultural significance, as well as those maps and photos necessary for effective planning.

E. FEEDBACK MECHANISM

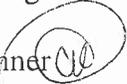
1. At the onset of the citizen involvement program, the governing body should clearly state the mechanism through which the citizens will receive a response from the policy-makers.

2. A process for quantifying and synthesizing citizens' attitudes should be developed and reported to the general public.

F. FINANCIAL SUPPORT

1. The level of funding and human resources allocated to the citizen involvement program should be sufficient to make citizen involvement an integral part of the planning process.

**City of West Linn
PLANNING & BUILDING DEPT.
MEMORANDUM**

TO: Chris Jordan, City Manager
FROM: Chris Kerr, Senior Planner 
DATE: July 30, 2008
SUBJECT: Commission for Citizen Involvement (CCI)
(MISC 08-07)

For the record, attached is a copy of all correspondence received on this item.

Attachment

Handed out
7/23

Resolution on CCI Ordinance

The League of West Linn Neighborhoods opposes the ordinance modifying section 2.085 of the West Linn Muni Code

to establish a Commission for Citizen Involvement. Of the 17 incorporated cities in our Clackamas County, none has a CCI as proposed in this ordinance. We are in opposition to the establishment of the proposed CCI.

The process should be left as it is and the NAs should be given more direct input in transparent land use decision making. A representative of the Goal 1 Coalition stated in a July 2nd, 2008 email that the "Citizen Involvement Committee should be the Planning Commission; if the city wants some other cic [sic], it should have a specific focus and a specific 'time frame' within which to do the work directed by Council with a report back to Council on that work- a public report that is!". If that is the choice of the Council then this specific CCI should be composed exclusively of elected officers from all eleven of the NAs.

Along with the above issues, the existing ordinance is unclear and has not been properly vetted by the NAs.

Votes for: 11

Votes against: 0

Abstain 0

Date: 7/12/08

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Handled out
7/23

Resolution on CCI Ordinance

The TBNA opposes the ordinance modifying section 2.085 of the West Linn Muni Code to establish a Commission for Citizen Involvement. Of the 17 incorporated cities in our Clackamas County, none has a CCI as proposed in this ordinance. We are in opposition to the establishment of the proposed CCI.

The process should be left as it is and the NAs should be given more direct input in transparent land use decision making. A representative of the Goal 1 Coalition stated in a July 2nd, 2008 email that the "Citizen Involvement Committee should be the Planning Commission; if the city wants some other cic [sic], it should have a specific focus and a specific 'time frame' within which to do the work directed by Council with a report back to Council on that work- a public report that is!". If that is the choice of the Council then this specific CCI should be composed exclusively of elected officers from all eleven of the NAs.

Along with the above issues, the existing ordinance is unclear and has not been properly vetted by the NAs.

Votes for: 10

Votes against: 0

Abstain 0

Date: 7/3/08

Karie Oakes
1125 Marylhurst DR
West Linn, OR 97068

Handed out
7/23

To: West Linn Planning Commission
Re: Committee for Citizen Involvement

July 23, 2008

Dear Commissioners Babbitt, Kovash, Whitehead, Martin, Wood, Baker, Andreas:

Please consider my recommendations for the establishment of the Committee for Citizen Involvement. I have read the proposal for a CCI, the Statewide Planning Goal I, and the letters from West Linn Citizens regarding the proposal for a CCI. I base my recommendations on my experience as the Marylhurst Neighborhood Association Representative at Pre-application Conferences for land-use.

The CCI should comprise members of the Planning Commission and the Pre-application Conference Representative from each Neighborhood Association.

Including the Pre-app Representatives is logical because they act as the intermediary: reporting information about preliminary land-use plans to their respective neighborhood association. They should be fully utilized as the initial communication link between the City, the land use applicant and WL citizens.

The Pre-app Reps are active in their neighborhood associations and have established working relationships with the other NA members. They know, first hand, the level of understanding of WL citizens in land-use planning and process. They have the opportunity to involve and educate citizens.

The Pre-app Reps can evaluate the citizen involvement program using active assessments of the citizen participation that they experience. They will contribute valuable feedback and be effective in the development and implementation of the citizen involvement program.

The Pre-app Reps, through their respective neighborhood associations, will represent the various geographic areas and interests related to land use and land-use decisions. This includes the interests of businesses, who are provided membership in the NA where the business is located.

All of the above mentioned attributes of the Pre-application Conference Representatives highly qualify them for membership on the Committee for Citizen Involvement. Their inclusion will best serve West Linn in achieving the Statewide Planning Goal 1: Citizen Involvement.

Please review Statewide Planning Goal 1 and note how the Pre-application Representatives, can fulfill many of the guidelines as a part of their position, and in network with the other members of my proposal for the CCI, namely the PC members. Contrast that, to the current proposal of the CCI to be comprised only of PC members. The PC operates at an entirely different level than neighborhood associations. They primarily hear from the few citizens who testify at land-use hearings. Their experience will be valued on the CCI, but it should not be the only one. The PC CCI would have to establish other avenues to achieve widespread citizen involvement.

I support the proposal that the CCI should meet at least yearly, or more frequently as needed. It is imperative that the commitment expected of the CCI members be realistic toward fulfilling the duties of the CCI and toward fulfilling the CCI positions. The CCI should not exhaust citizen participation by its existence, but should enhance it.

I recognize the concerns expressed by some citizens that the CCI should not be another layer between elected and appointed officials, but they are unfounded. The CCI will not be part of the land-use decision process. The CCI is charged with "assisting the governing body with the development of a program that promotes and enhances citizen involvement in land-use planning, assisting in the implementation of the citizen involvement program and evaluating the process being used for citizen involvement".¹

¹ Oregon's Statewide Planning Goals and Guidelines, Goal 1: Citizen Involvement, page 1 paragraph 7.

Thank for the opportunity to comment on the proposed ordinance to establish the Committee for Citizen Involvement. I know that the PC was not under obligation of the law through WL code, to hear testimony from citizens on this matter. I appreciate that the PC aspires to the higher standards of the Statewide Planning Goal 1, and decided to receive public testimony on this issue.

Sincerely,


Karie Oakes

Kerr, Chris

From: WNA [willametteneighborhood@gmail.com]
Sent: Wednesday, June 25, 2008 10:00 PM
To: karieokee@aol.com
Cc: King, Norm; Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; Jordan, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@easystreet.net; KevthePres@comcast.net; WLHSNA@msn.com; board3@rosemont-summit.org; wryleya@comcast.net; brockmkcmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net
Subject: Re: Committe for Citizen Involvement

I agree that more time is needed for this and I agree that the CCI should have community members on this committee.

On 6/25/08, karieokee@aol.com <karieokee@aol.com> wrote:

Dear Mayor King:

Please forward this e-mail to the Planning Commission and include it in the record for Agenda Bill #08-06-___. for the City Council on July 14. The PC will want to consider my comments in making recommendations to the CC regarding the establishment of the Commission for Citizen Involvement (CCI).

Would you please send me the Word Document regarding your proposals for establishment of the CCI that you referred to and offered to share with NA Presidents at the CC Work session on June 16, 2008?

Please confirm that NA Presidents have received it. They were not afforded the information or notified in advance that the CCI was on the agenda for June 16. The NA Presidents will need complete information and comprehension of the CCI in order to facilitate discussion of the CCI at their NA meetings.

Please post it on the City web site on the Agenda page for June 16.

I notice that the PC hearing for the CCI ordinance is July 2 and the CC hearing is July 14. I attended the June 16 meeting and do not recall that these dates were announced then.

This time frame is unrealistic to expect effective citizen involvement. The City sets the table for the kind of citizen involvement that it receives. Neighborhood associations and citizens are left feeling frustrated and disrespected. They are pressured to become informed, prepared and organized to participate in decisions. MOST become discouraged or don't even expect they can make a difference, and forgo their civic opportunities.

What is the rush on formalizing the PC to be the CCI? Doing so will not significantly change present operations. Statewide Planning Goal One was established in 1975 and the City is right to review how it meets this goal, especially given that many WL citizens recognize the need to support citizen involvement in the land-use planning process.

Haphazardly establishing the PC as the CCI without citizen involvement is ironic. Or maybe it is business as usual. The very recent adoption of revisions to CDC 99 produced an outcry of

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Neighborhood associations for the flawed process that did not effectively involve them in deciding codes that would affect them.

The establishment of the CCI is an immediate opportunity for the City to improve citizen involvement in land-use planning and is perhaps a first step toward a more active citizenship. Appointment of citizens to various WL commissions and committees has been difficult recently due to the lack of applications. Citizens will be more apt to meet their civic responsibility if they feel valued and respected and know that the decision making process is of the highest integrity.

I urge you to reschedule the hearings regarding CCI to allow time for citizens to effectively participate in the process through the neighborhood associations. I suggest that when you disseminate your proposal for the establishment of the CCI to the NA Presidents, that you provide tentative dates for the hearings and ask for each NA to present their ideas for establishing membership of the CCI.

The discussion of how to form a CCI has begun. The NA Presidents are out there in the trenches and made some very good observations based on their experiences. The PC and the CC operate on an entirely different level. It would be a detrimental mistake for them to proceed as scheduled. One joint meeting of the CC and NA Presidents does not a Citizen Involvement Program make.

It is time to involve the citizens.

Thank you for considering my comments. I look forward to your reply and to participating further in the process.

Sincerely,

Karie Oakes

Get the Moviefone Toolbar. Showtimes, theaters, movie news, & more!

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Sincerely,
Elizabeth Kieres, President
Willamette Neighborhood Association

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Kerr, Chris

From: Jordan, Chris
Sent: Tuesday, July 01, 2008 10:31 AM
To: Roberta Schwarz; 'Hidden Springs Neighborhood Assoc.'; karieokee@aol.com; King, Norm
Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelvea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net; 'Bob & Dawn Adams'; 'charles lytle'; 'Donna* Baker'; 'Harvey & Patsy* Schulz'; 'Dan Blankenheim'; 'natalie poche'; 'richard burkhartsmeier'; 'Robin Buckner'; 'Shandel* Randing'; 'Suzanne johnson'; 'Teri Cummings'; 'Karie oakes'; 'david dodds'; 'Charles Roberts'; 'Bob Thomas'; 'Bev Burke'; 'Alan Rosenfeld'; 'Linda Hamel'; 'GREGORY MORSE'; 'curt sommer'; Brown, Bryan; Wyatt, Kirsten; Howard, Gordon
Subject: RE: Committe for Citizen Involvement

Ms Schwarz:

Thank you for your e-mail and your research. You indicate that all other cities in Clackamas County have designated their respective Planning Commissions as their Commission for Citizen Involvement. You seem to suggest that we should do the same as opposed to designating/appointing a separate CCI.

Your suggestion is the same as the proposal the Mayor brought to the Council on June 2, and the Council requested staff review and prepare for further Council consideration. Attached is the report and draft ordinance that staff will discuss with the Planning Commission tomorrow night and is tentatively scheduled for Council review on July 14.

As requested, your correspondence will be in the public record.

Chris Jordan

From: Roberta Schwarz [mailto:roberta.schwarz@comcast.net]
Sent: Monday, June 30, 2008 5:23 PM
To: Jordan, Chris; 'Hidden Springs Neighborhood Assoc.'; karieokee@aol.com; King, Norm
Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelvea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net; 'Bob & Dawn Adams'; 'charles lytle'; 'Donna* Baker'; 'Harvey & Patsy* Schulz'; 'Dan Blankenheim'; 'natalie poche'; 'richard burkhartsmeier'; 'Robin Buckner'; 'Shandel* Randing'; 'Suzanne johnson'; 'Teri Cummings'; 'Karie oakes'; 'david dodds'; 'Charles Roberts'; 'Bob Thomas'; 'Bev Burke'; 'Alan Rosenfeld'; 'Linda Hamel'; 'GREGORY MORSE'; 'curt sommer'; Brown, Bryan; Wyatt, Kirsten; Howard, Gordon
Subject: RE: Committe for Citizen Involvement

Hello folks,

In considering Chris Jordan's response to Lynn Fox and Karie Oakes, I wondered why he had told us what cities as far away as Hillsboro and Beaverton were doing in respect to having a CCI. We have nothing in common with Hillsboro and Beaverton. **So I got a list of all 17 incorporated cities in our county and called them all and guess what? You guessed it, not a single one has a separate functioning CCI. They all just call their existing Planning Commissions their CCIs. Ed and I went to Salem to ask about CCIs under Goal 1 and**

were told that a PC is all a city needs to comply with Goal 1 requirements. Oregon City had a CCI but no one wanted to be on it so it's now under the jurisdiction of their City Manager. Why can't we just leave it the way it is? Why is the City Council so intent on having a separate CCI which will include, if what the Mayor suggested is approved, **some** NA officers but **mostly** the City Council's appointees? Could this not serve to undermine the NAs so they have yet another hoop to jump through before being heard by the elected officials in West Linn? Is this not contrary to the aim of **improving** citizen participation?

Just for handy reference the 17 cities that are incorporated in Clackamas County are:

Barlow, Canby, Damascus, Estacada, Gladstone, Happy Valley, Johnson City, Lake Oswego, Milwaukie, Molalla, Oregon City, Portland (a portion of) River grove, Sandy, Tualatin, West Linn, and Wilsonville.

Some of these cities are distant but they have something very important in common with us: they are in our county.

I do not see the need for a separate CCI in West Linn. We should do it like all of the other cities in our county and let the existing Planning Commission continue to be our CCI.

Please place this correspondence in the public record.

Thanks,

Roberta

From: Jordan, Chris [mailto:cjordan@ci.west-linn.or.us]

Sent: Monday, June 30, 2008 9:09 AM

To: Hidden Springs Neighborhood Assoc.; karieokee@aol.com; King, Norm

Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelyea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net; Bob & Dawn Adams; charles lytle; Donna* Baker; Harvey & Patsy* Schulz; Dan Blankenheim; natalie poche; richard burkhartsmeier; Robin Buckner; Shandel* Randing; Suzanne johnson; Teri Cummings; Karie oakes; david dodds; Charles Roberts; Bob Thomas; Bev Burke; Alan Rosenfeld; Linda Hamel; GREGORY MORSE; curt sommer; Roberta.schwarz@comcast.net; Brown, Bryan; Wyatt, Kirsten; Howard, Gordon

Subject: RE: Committe for Citizen Involvement

Ms. Fox:

For your information, our research indicates that other cities do the following:

Wilsonville – Planning Commission is CCI

Troutdale – City Council is CCI

Tualatin – Planning Advisory Committee (Legislative arm of the PC) is the CCI

Hillsboro – Two representatives from each neighborhood

Beaverton – representatives from neighborhoods and 5 members appointed by the Council

Lake Oswego – Planning Commission is CCI

Oregon City – No current CCI. Discussing forming a new CCI possibly with neighborhood representatives.

The proposal to be discussed with the Planning Commission on July 2 is that which the Council directed staff to prepare with the Planning Commission as the designated CCI for the City.

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7/24/2008

We also are concerned about the time commitment for the Planning Commission, but at this point, we don't necessarily believe it will add a significant burden to that group. If this proposal is approved by the Council, we would certainly monitor the Planning Commission's time commitment to this responsibility and look at alternatives if the PC were not able to carry out this function.

Chris Jordan

From: Hidden Springs Neighborhood Assoc. [mailto:WLHSNA@msn.com]

Sent: Thursday, June 26, 2008 4:57 PM

To: karieokee@aol.com; King, Norm; Jordan, Chris

Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewizc@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelyea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net; Bob & Dawn Adams; charles lytle; Donna* Baker; Harvey & Patsy* Schulz; Dan Blankenheim; natalie poche; richard burkhartsmeier; Robin Buckner; Shandel* Randing; Suzanne johnson; Teri Cummings; Karie oakes; david dodds; Charles Roberts; Bob Thomas; Bev Burke; Alan Rosenfeld; Linda Hamel; GREGORY MORSE; curt sommer; Roberta.schwarz@comcast.net

Subject: Re: Committe for Citizen Involvement

Dear Mr. Jordan,

Please tell me what other cities have designated the Planning Commission as CCI. It would be helpful if residents could evaluate the CCI experience in the communities you are using models.

It was my understanding at the Council worksession that residents from neighborhood associations would be included as members of the CCI. Is that no longer part of your plan?

Several residents are concerned that the Planning Commission barely has time to take care of their current responsibilities and the fact that there have been constant resignations from the PC because of the work and time already required. How much additional time do you estimate the PC would need to devote to CCI concerns?

I look forward to your usual prompt and helpful reply.

Cordially,

Lynn Fox, President
Hidden Springs Neighborhood Association

----- Original Message -----

From: Jordan, Chris

To: karieokee@aol.com ; King, Norm

Cc: Burgess, Scott ; Carson, Jody ; Eberle, Michele ; Jones, Michael ; Kerr, Chris ; treece@gsp.org ; daver@europa.com ; David.Grelewizc@nike.com ; deansuhr@deansuhr.us ; president3@rosemont-summit.org ; dsekov@msn.com ; GBRYCK@EASYSTREET.NET ; KevthePres@comcast.net ; WLHSNA@msn.com ; board3@rosemont-summit.org ; willametteneighborhood@gmail.com ; wrelyea@comcast.net ; brockmkrmd@aol.com ; terc518@comcast.net ; julia.simpson@comcast.net

Sent: Thursday, June 26, 2008 11:47 AM

Subject: RE: Committe for Citizen Involvement

Dear Ms. Oakes:

Thank you for your e-mail. Perhaps I can provide some clarification:

- 1) The July 14 review date for the subject ordinance is tentative and set by me - not the Mayor or Council. It is based upon the completion of staff work on this project, and the availability of time on a Council agenda.
- 2) The goal of holding a public hearing is to allow for appropriate citizen involvement and input. With proper notice, a public hearing is a formal process for providing input directly to the elected officials.
- 3) Just because an item is scheduled for Council consideration does not mean that the Council will act upon it at that time. Often we hold public hearings as an opportunity for the Council and for staff to collect information and comments from the community without necessarily acting on the proposal that evening. This may occur with regards to the proposed CCI ordinance when an initial hearing is held - whether that be on July 14 or some other date.

I am sure that you would agree that it is important that the City be in full compliance with Statewide Planning Goal One. Designating the Planning Commission as the CCI - as many other cities have done - would help ensure such compliance which is why the Mayor suggested this ordinance. It will be up to the Council to listen to community input and determine if this, or some other means, is the best way to ensure that we are satisfactorily complying with state requirements.

The legislative proposal is included in the Planning Commission packet that was sent to all neighborhood associations on June 20. The Planning Commission packet can also be found on our website at: http://www.ci.west-linn.or.us/SOURCE_FILES/Planning%20Files/PC%20Agenda%20Packet%20July%202008.pdf

Thank you again for your e-mail.

Chris Jordan

From: karieokee@aol.com [mailto:karieokee@aol.com]

Sent: Wednesday, June 25, 2008 1:24 PM

To: King, Norm

Cc: Karieokee@aol.com; Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; Jordan, Chris; treece@gsp.org; daver@europa.com; David.Grelewizc@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; WLHSNA@msn.com; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelyea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net

Subject: Committe for Citizen Involvement

Dear Mayor King:

Please forward this e-mail to the Planning Commission and include it in the record for Agenda Bill #08-06-___. for the City Council on July 14. The PC will want to consider my comments in making recommendations to the CC regarding the establishment of the Commission for Citizen Involvement (CCI).

Would you please send me the Word Document regarding your proposals for establishment of the CCI that you referred to and offered to share with NA Presidents at the CC Work session on June 16, 2008?

18

Please confirm that NA Presidents have received it. They were not afforded the information or notified in advance that the CCI was on the agenda for June 16. The NA Presidents will need complete information and comprehension of the CCI in order to facilitate discussion of the CCI at their NA meetings.

Please post it on the City web site on the Agenda page for June 16.

I notice that the PC hearing for the CCI ordinance is July 2 and the CC hearing is July 14. I attended the June 16 meeting and do not recall that these dates were announced then.

This time frame is unrealistic to expect effective citizen involvement. The City sets the table for the kind of citizen involvement that it receives. Neighborhood associations and citizens are left feeling frustrated and disrespected. They are pressured to become informed, prepared and organized to participate in decisions. MOST become discouraged or don't even expect they can make a difference, and forgo their civic opportunities.

What is the rush on formalizing the PC to be the CCI? Doing so will not significantly change present operations. Statewide Planning Goal One was established in 1975 and the City is right to review how it meets this goal, especially given that many WL citizens recognize the need to support citizen involvement in the land-use planning process.

Haphazardly establishing the PC as the CCI without citizen involvement is ironic. Or maybe it is business as usual. The very recent adoption of revisions to CDC 99 produced an outcry of Neighborhood associations for the flawed process that did not effectively involve them in deciding codes that would affect them.

The establishment of the CCI is an immediate opportunity for the City to improve citizen involvement in land-use planning and is perhaps a first step toward a more active citizenship. Appointment of citizens to various WL commissions and committees has been difficult recently due to the lack of applications. Citizens will be more apt to meet their civic responsibility if they feel valued and respected and know that the decision making process is of the highest integrity.

I urge you to reschedule the hearings regarding CCI to allow time for citizens to effectively participate in the process through the neighborhood associations. I suggest that when you disseminate your proposal for the establishment of the CCI to the NA Presidents, that you provide tentative dates for the hearings and ask for each NA to present their ideas for establishing membership of the CCI.

The discussion of how to form a CCI has begun. The NA Presidents are out there in the trenches and made some very good observations based on their experiences. The PC and the CC operate on an entirely different level. It would be a detrimental mistake for them to proceed as scheduled. One joint meeting of the CC and NA Presidents does not a Citizen Involvement Program make.

It is time to involve the citizens.

Thank you for considering my comments. I look forward to your reply and to participating further in the process.

Sincerely,

19

7/24/2008

Karie Oakes

Get the Moviefone Toolbar. Showtimes, theaters, movie news, & more!

20

Kerr, Chris

From: King, Norm
Sent: Thursday, June 26, 2008 11:19 PM
To: Hidden Springs Neighborhood Assoc.; Jordan, Chris
Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; willametteneighborhood@gmail.com; wrelvea@comcast.net; brockmkrmd@aol.com
Subject: RE: Committe for Citizen Involvement

Lynn, I believe there were numerous suggestions at the Council-neighborhood president meeting regarding membership of the CCI. Some neighborhood members, a member of all neighborhood associations, a member of an association and from the CofC, public/resident members..... Clearly there was no consensus.

It may be faster for you to do your own research on other City CCI composition. I checked LO, Tualatin and Oregon City when I was doing my research. The information on all cities may be available from the State of Oregon or the League of Oregon Cities.

Norm

From: Hidden Springs Neighborhood Assoc. [mailto:WLHSNA@msn.com]
Sent: Thu 6/26/2008 4:57 PM
To: karieokee@aol.com; King, Norm; Jordan, Chris
Cc: Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelvea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net; Bob & Dawn Adams; charles lytle; Donna* Baker; Harvey & Patsy* Schulz; Dan Blankenheim; natalie poche; richard burkhartsmeier; Robin Buckner; Shandel* Randing; Suzanne johnson; Teri Cummings; Karie oakes; david dodds; Charles Roberts; Bob Thomas; Bev Burke; Alan Rosenfeld; Linda Hamel; GREGORY MORSE; curt sommer; Roberta.schwarz@comcast.net
Subject: Re: Committe for Citizen Involvement

Dear Mr. Jordan,

Please tell me what other cities have designated the Planning Commission as CCI. It would be helpful if residents could evaluate the CCI experience in the communities you are using models.

It was my understanding at the Council worksession that residents from neighborhood associations would be included as members of the CCI. Is that no longer part of your plan?

Several residents are concerned that the Planning Commission barely has time to take care of their current responsibilities and the fact that there have been constant resignations from the PC because of the work and time already required. How much additional time do you estimate the PC would need to devote to CCI concerns?

I look forward to your usual prompt and helpful reply.

Cordially,

Lynn Fox, President

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Kerr, Chris

From: Kerr, Chris
Sent: Wednesday, July 23, 2008 12:54 PM
To: 'kariooke@aol.com'
Cc: Brown, Bryan; Jordan, Chris; Wyatt, Kirsten
Subject: RE: Committee for Citizen Involvement

Karie – thanks for your comment. The CCI item was formally continued from the previous meeting. As we always do in such cases, we do not retroactively go back and amend memo's that are part of the record. If there are no changes proposed to the official submittal package that was previously prepared, we simply forward the same to the next meeting. I'm not aware that this has proven to be a problem in the past and we don't think that it will be an issue this time.

*We are confident that the fact that the Agenda for tonight's July 23, 2008 meeting states, "**continued from 7/2/08; Note: Planning Commission shall accept public testimony regarding this matter**) will make it quite clear that the item was continued from the previous meeting, is on the agenda tonight, and that public testimony will be taken.*

I will include this into the record.

(Ironically, issues related to the formatting of documents on the web and how agenda layout are excellent examples of issues that the future CCI should review.) I'll make sure to note them for the future.

Thanks again - call me with any questions.

*Chris Kerr
723-2538*

From: kariooke@aol.com [mailto:kariooke@aol.com]
Sent: Wednesday, July 23, 2008 12:15 PM
To: Kerr, Chris
Cc: Brown, Bryan; Jordan, Chris; Wyatt, Kirsten
Subject: Committee for Citizen Involvement

To all concerned:

The City of West Linn website was just changed to the new WL website, this morning. The information regarding the Committee for Citizen Involvement is inaccurate.

Please make immediate changes to reflect that the Planning Commission rescheduled the hearing of MISC-08-04:CCI for this evening, July 21 and that the City Council hearing is August 4, 2008.

This error has likely occurred due to an oversight. It is unfortunate that the wrong dates appear in the first page of the Planning Department and that a person must click on tonight's PC agenda to learn that in fact, the PC is hearing this item tonight and that public testimony will be received.

I hope this will not confuse or discourage public testimony.

Please forward this to the Planning Commissioners and include it in the record for MISC-08-04. Thank you.

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7/23/2008

Sincerely,

Karie Oakes

The Famous, the Infamous, the Lame - in your browser. [Get the TMZ Toolbar Now!](#)

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Kerr, Chris

From: Jordan, Chris
Sent: Thursday, July 10, 2008 10:01 AM
To: Kerr, Chris; Brown, Bryan
Subject: FW: Revised Agenda for 7/16/08 FYI and Posting

From: Jody Carson [mailto:JCarson@acumentra.org]
Sent: Thursday, July 10, 2008 9:29 AM
To: Jordan, Chris
Subject: FW: Revised Agenda for 7/16/08 FYI and Posting

Chris – I assume you have seen this but wanted to make sure -

Jody

From: Hidden Springs Neighborhood Assoc. [mailto:WLHSNA@msn.com]
Sent: Wednesday, July 09, 2008 5:42 PM
To: Test Test
Subject: Fw: Revised Agenda for 7/16/08 FYI and Posting

Good Afternoon Everyone,

Attached is the revised agenda for the Planning Commission meeting of July 16th.

The previous planning commission meeting lasted past 11:00 PM and they were only able to address about half of the issues on their agenda. Consideration of the Committee for Citizen Involvement by the PC was set forward to a future meeting. I mention this only because the City Council is expecting the Planning Commission to function as the ONLY members of the CCI (Committee for Citizen Involvement) even though the Neighborhood Presidents were led to believe that there would be representatives from Neighborhood Associations and other groups as voting members of the CCI at the June 2nd work session with the Council. This apparently is no longer true.

Recent information from City Manager Jordan's offices state that the ONLY members of the CCI will be members of the planning commission who have been appointed by the Council and the CCI will only be required to meet once per year and will be able to determine if and when they will meet. The CCI will not be required to meet with Neighborhood Association representatives, interested citizens, business representatives or any other members of the community. Neighborhood Associations will be required to take any planning concerns, including resolutions of the membership, to the CCI and await their pleasure to schedule a meeting rather than present concerns to the elected officials on the Council as they and private individuals and corporate representatives can at this time. The ability of Neighborhood Associations to function as deliberative bodies to the City will no longer exist if the CCI is approved as created by city manager Jordan.

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7/23/2008

With the heavy work load the Planning Commission is already experiencing and the constant resignations that have plagued the Planning Commission because of the work and time required for this volunteer position, the possibility of regular and monthly meetings of the CCI seem very remote. If anyone can see how the CCI as proposed by City Manager Jordan will increase citizen participation, please let me know. I am always open to new information or a new perspective.

Cordially,

Lynn Fox, President
Hidden Springs Neighborhood Association
----- Original Message -----
From: Zak, Teresa
To: Zak, Teresa
Sent: Wednesday, July 09, 2008 12:55 PM
Subject: RE: Revised Agenda for 7/16/08 FYI and Posting

From: Zak, Teresa
Sent: Wednesday, July 09, 2008 12:52 PM
Subject: Revised Agenda for 7/16/08 FYI and Posting

Attached is a revised agenda for the Planning Commission meeting of July 16th. Thank you.

*Teresa Zak
City of West Linn
Planning Department Administrative Assistant
503.723.2533*

IMPORTANT NOTE: The information contained in this message may be privileged, confidential, and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately and delete this message from your computer. This e-mail has the potential to be altered, intercepted, or corrupted during transmission or conversion. Protected health information, such as medical history, social security numbers, or patient identifiers should not be included in e-mail.

Thank you,

Acumentra Health.

25

7/23/2008

Kerr, Chris

From: Jordan, Chris
Sent: Monday, July 21, 2008 2:19 PM
To: Kerr, Chris; Brown, Bryan; Wyatt, Kirsten
Subject: FW: HSNA Resolution regarding CCI

FYI

From: Hidden Springs Neighborhood Assoc. [mailto:WLHSNA@msn.com]
Sent: Monday, July 21, 2008 1:47 PM
To: City Council
Subject: HSNA Resolution regarding CCI

Honorable Mayor King and Council members,

Pursuant to West Linn Municipal Code 2.150, on July 15, 2008 Hidden Springs Neighborhood Association, acting in its advisory to the West Linn City Council passed the following resolution:

THE HIDDEN SPRINGS NEIGHBORHOOD ASSOCIATION OPPOSES THE ORDINANCE MODIFYING SECTION 2.085 OF THE WEST LINN MUNICIPAL CODE TO ESTABLISH A COMMISSION FOR CITIZEN INVOLVEMENT. OF THE 17 INCORPORATED CITIES IN CLACKAMAS COUNTY, NONE HAS A CCI AS PROPOSED IN THIS ORDINANCE. WE ARE IN OPPOSITION TO THE ESTABLISHMENT OF THE PROPOSED CCI.

THE PROCESS SHOULD BE LEFT AS IT IS AND THE NEIGHBORHOOD ASSOCIATIONS SHOULD BE GIVEN MORE DIRECT INPUT IN TRANSPARENT LAND USE DECISION MAKING. A REPRESENTATIVE OF THE GOAL ONE COALITION STATED IN A JULY 2, 2008 EMAIL THAT THE "CITIZEN INVOLVEMENT COMMITTEE SHOULD BE THE PLANNING COMMISSION; IF THE CITY WANTS SOME OTHER CIC, IT SHOULD HAVE A SPECIFIC FOCUS AND A SPECIFIC "TIME FRAME" WITHIN WHICH TO DO THE WORK DIRECTED BY THE COUNCIL WITH A REPORT BACK TO THE COUNCIL ON THAT WORK---A PUBLIC REPORT THAT IS!" IF THAT IS THE CHOICE OF THE COUNCIL THEN THIS SPECIFIC CCI SHOULD BE COMPOSED EXCLUSIVELY OF ELECTED OFFICERS FROM ALL ELEVEN OF THE NEIGHBORHOOD ASSOCIATIONS.

ALONG WITH THE ABOVE ISSUES, THE PROPOSED ORDINANCE IS UNCLEAR AND HAS NOT BEEN PROPERLY VETTED BY THE NEIGHBORHOOD ASSOCIATIONS.

UNANIMOUSLY PASSED ON JULY 15, 2008

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Respectfully submitted,

Lynn Fox, President
Hidden Springs Neighborhood Association
PO Box 236
Marylhurst, Oregon 97036

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7/23/2008

Kerr, Chris

From: Wyatt, Kirsten
Sent: Wednesday, July 23, 2008 9:33 AM
To: 'treece@gsp.org'; City Council
Cc: Jordan, Chris; Kerr, Chris
Subject: RE: MNA wishes that CCI item remains open

Jef -

Our apologies for any confusion; we are currently redirecting the "old" City site (ci.west-linn.or.us) to the "new" City site (<http://westlinnoregon.gov>) and I think you got caught in a redirected web address that did not provide the necessary information.

Here's the corrected link for your review: <http://westlinnoregon.gov/planning/planning-commission-special-meeting>

We've also included a link to the West Linn Tidings article on the CCI, reproduced on the City's web site here:

<http://westlinnoregon.gov/planning/what-proposed-commission-citizen-involvement-cci>

Thank you, and again - our apologies for any confusion regarding the web links.

-Kirsten

Kirsten Wyatt
City of West Linn
kwyatt@ci.west-linn.or.us
(t) 503-657-0331
(f) 503-650-9041

-----Original Message-----

From: Jordan, Chris
Sent: Wednesday, July 23, 2008 8:34 AM
To: Wyatt, Kirsten; Kerr, Chris
Subject: FW: MNA wishes that CCI item remains open

-----Original Message-----

From: Jordan, Chris
Sent: Wednesday, July 23, 2008 8:34 AM
To: 'treece@gsp.org'; King, Norm
Cc: Carson, Jody; Eberle, Michele; Burgess, Scott; Jones, Michael; Brian Eastman; Jim Koll; The Richards
Subject: RE: MNA wishes that CCI item remains open

Jeff --

The information about the CIC may be found at: http://www.ci.west-linn.or.us/SOURCE_FILES/Planning%20Files/PC%20Agenda%20Packet%20July%202%202008.pdf

This information has been at that site since late June. The City is converting to a new website just this week and in the future this information will be found at westlinnoregon.gov.

In addition, the Tidings published a Q&A about the CCI in its July 10 edition which was an effort on our part to use the press to help educate citizens on this issue.

Chris Jordan

28

-----Original Message-----

From: Jef Treece [mailto:treecej@comcast.net]
Sent: Wednesday, July 23, 2008 7:33 AM
To: King, Norm
Cc: treece@gsp.org; Jordan, Chris; Carson, Jody; Eberle, Michele; Burgess, Scott; Jones, Michael; Brian Eastman; Jim Koll; The Richards
Subject: RE: MNA wishes that CCI item remains open

Mayor King,

Thank you for the response.

I have not been able to find the material that you reference, and I was unaware that it was the same as your draft proposal. I apologize if I've misplaced something. In a June 26 email from Mr. Jordan,

"The legislative proposal is included in the Planning Commission packet that was sent to all neighborhood associations on June 20. The Planning Commission packet can also be found on our website at: http://www.ci.west-linn.or.us/SOURCE_FILES/Planning%20Files/PC%20Agenda%20Packet%20July%202%202008.pdf"

I attempted to find the referenced document, and it does not appear to be there. Further, I have no email from June 20 on the matter. How was the staff report you mention made available?

Of the 16 members present at our meeting, nobody felt informed. Regardless of events prior, which may include the City making some information available, members present at our meeting unanimously felt it would be a rush for this to go to City Council before we could have an opportunity to discuss it.

Thank you,
Jef Treece
MNA President
treece@gsp.org

On Tue, 2008-07-22 at 23:25 -0700, King, Norm wrote:

> Jeff, at the June meeting I committed the City to sending the my draft proposal to the neighborhood presidents. Very shortly afterwards the staff report with a copy of the proposed language in municipal code language was made available. It is word for word what was contained in my draft. This was sent to each neighborhood association president for their consideration. Thanks, Norm King

>

> _____

>

> From: Jef Treece [mailto:treecej@comcast.net]
> Sent: Tue 7/22/2008 10:52 PM
> To: Jordan, Chris
> Cc: Carson, Jody; Eberle, Michele; King, Norm; Burgess, Scott; Jones, Michael; Brian Eastman; Jim Koll; The Richards
> Subject: MNA wishes that CCI item remains open

>

>

>

> Hello Mr. Jordan,

>

> There is a large amount of confusion regarding the proposed Commission
> for Citizen Involvement (CCI). There was a commitment made by the City
> at the June meeting with Neighborhood Association Presidents to send out
> a description of the proposal for review by the neighborhood
> associations. This information has not been sent. Marylhurst
> Neighborhood Association (MNA) members have also attempted to find out
> what is stipulated by the proposal. One such attempt was made by Karie

> Oakes, MNA's trained pre-app representative on June 25, via email, on
> which I was copied.
>
> People in MNA do not feel prepared to have a public hearing on this
> topic, and do not wish to have the proposal go to City Council before
> they are properly briefed on the matter.
>
> For this reason, MNA decided unanimously in the monthly meeting this
> evening, attended by 16 members, to request that this AGENDA ITEM REMAIN
> OPEN AND NOT GO TO CITY COUNCIL until at least September, giving MNA the
> opportunity to discuss it in the August meeting. Furthermore, we are
> requesting a description of the proposal as committed in the June
> meeting referenced above.
>
> If this Commission is indeed intended to facilitate citizen
> participation, a rush to approve it without proper citizen input is
> inappropriate and may further alienate MNA members and other
> neighborhood members. There appears to be no reason to rush this
> agenda.
>
> Please enter this email into record for the agenda item regarding CCI on
> tomorrow's meeting (July 23).
>
> Thank You,
> Jef Treece
> MNA President
> treece@gsp.org
>
> CC: City Council; MNA Board; Mayor King
>
>
>

Kerr, Chris

From: kariooke@aol.com
Sent: Tuesday, July 01, 2008 4:24 PM
To: Kariooke@aol.com; Burgess, Scott; Carson, Jody; Eberle, Michele; Jones, Michael; Kerr, Chris; Jordan, Chris; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; WLHSNA@msn.com; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelyea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net
Subject: Fwd: Committe for Citizen Involvement

Mayor King:

I have not received your reply to my original e-mail that I forward here. This information would be most helpful.

In addition, would you please explain why the CC decided to ask staff to put forth for consideration a proposal for the Planning Commission to also be the Committee for Citizen Involvement? At the CC meeting with NA Presidents, I recall you stated that you originally proposed the CCI also comprise citizen members outside of the PC, likely representing NAs.

Can you please summarize the discussion of the CCI at the CC June 2 meeting? The CC minutes/draft minutes are not available to the public. I would appreciate CC rationale for this proposal.

Thank you. I would like to consider your reply before I submit comments to the PC tomorrow night.

Best regards,

Karie Oakes

-----Original Message-----

From: kariooke@aol.com
To: NKing@ci.west-linn.or.us
Cc: Kariooke@aol.com; sburgess@ci.west-linn.or.us; jcarson@ci.west-linn.or.us; meberle@ci.west-linn.or.us; mjones@ci.west-linn.or.us; ckerr@ci.west-linn.or.us; cjordan@ci.west-linn.or.us; treece@gsp.org; daver@europa.com; David.Grelewicz@nike.com; deansuhr@deansuhr.us; president3@rosemont-summit.org; dsekov@msn.com; GBRYCK@EASYSTREET.NET; KevthePres@comcast.net; WLHSNA@msn.com; board3@rosemont-summit.org; willametteneighborhood@gmail.com; wrelyea@comcast.net; brockmkrmd@aol.com; terc518@comcast.net; julia.simpson@comcast.net
Sent: Wed, 25 Jun 2008 1:24 pm
Subject: Committe for Citizen Involvement

Dear Mayor King:

Please forward this e-mail to the Planning Commission and include it in the record for Agenda Bill #08-06-___. for the City Council on July 14. The PC will want to consider my comments in making recommendations to the CC regarding the establishment of the Commission for Citizen Involvement (CCI).

31

7/23/2008

Would you please send me the Word Document regarding your proposals for establishment of the CCI that you referred to and offered to share with NA Presidents at the CC Work session on June 16, 2008?

Please confirm that NA Presidents have received it. They were not afforded the information or notified in advance that the CCI was on the agenda for June 16. The NA Presidents will need complete information and comprehension of the CCI in order to facilitate discussion of the CCI at their NA meetings.

Please post it on the City web site on the Agenda page for June 16.

I notice that the PC hearing for the CCI ordinance is July 2 and the CC hearing is July 14. I attended the June 16 meeting and do not recall that these dates were announced then.

This time frame is unrealistic to expect effective citizen involvement. The City sets the table for the kind of citizen involvement that it receives. Neighborhood associations and citizens are left feeling frustrated and disrespected. They are pressured to become informed, prepared and organized to participate in decisions. MOST become discouraged or don't even expect they can make a difference, and forgo their civic opportunities.

What is the rush on formalizing the PC to be the CCI? Doing so will not significantly change present operations. Statewide Planning Goal One was established in 1975 and the City is right to review how it meets this goal, especially given that many WL citizens recognize the need to support citizen involvement in the land-use planning process.

Haphazardly establishing the PC as the CCI without citizen involvement is ironic. Or maybe it is business as usual. The very recent adoption of revisions to CDC 99 produced an outcry of Neighborhood associations for the flawed process that did not effectively involve them in deciding codes that would affect them.

The establishment of the CCI is an immediate opportunity for the City to improve citizen involvement in land-use planning and is perhaps a first step toward a more active citizenship. Appointment of citizens to various WL commissions and committees has been difficult recently due to the lack of applications. Citizens will be more apt to meet their civic responsibility if they feel valued and respected and know that the decision making process is of the highest integrity.

I urge you to reschedule the hearings regarding CCI to allow time for citizens to effectively participate in the process through the neighborhood associations. I suggest that when you disseminate your proposal for the establishment of the CCI to the NA Presidents, that you provide tentative dates for the hearings and ask for each NA to present their ideas for establishing membership of the CCI.

The discussion of how to form a CCI has begun. The NA Presidents are out there in the trenches and made some very good observations based on their experiences. The PC and the CC operate on an entirely different level. It would be a detrimental mistake for them to proceed as scheduled. One joint meeting of the CC and NA Presidents does not a Citizen Involvement Program make.

It is time to involve the citizens.

Thank you for considering my comments. I look forward to your reply and to participating further in the

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process.

Sincerely,

Karie Oakes

Get the Moviefone Toolbar. Showtimes, theaters, movie news, & more!

Get the Moviefone Toolbar. Showtimes, theaters, movie news, & more!

33

Kerr, Chris

From: Michele.Blankenheim@KRAFT.COM
Sent: Wednesday, July 23, 2008 3:49 PM
To: Kerr, Chris
Subject: CCI proposal
Importance: High

Dear Mr. Kerr,

I'm deeply concerned and angered about the proposal from the planning department head recommending the City Council adopt the proposed amendment establishing a Commission for Citizen Involvement. The title sounds great, however, the proposal clearly lacks Citizen Involvement. There are no representative of Neighborhood Associations, Business Community Members or School District involvement. If the City's Planning Commissioners make up the membership of the CCI, where exactly is the "Citizen Involvement." How is this not a conflict of interest to keep secret what is going on if the planning commissioners get to decide what to involve the citizens in and what not to. Is this not unlike the fox watching the hen house?

In addition, the report on activities "at least once per calendar year" is of concern.

What is happening to our City?

I urge you to restore public access to review the applications to all boards and committees.

I request that you make my email a part of the record.

Respectfully,

Michele

Michele Blankenheim
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