

## Online Business License Registration



The City now processes all business license requests and renewals securely online and supports payment via credit card, check, money order, or cash.

Business licenses are valid for the fiscal year beginning July 1st and ending June 30th of the following year. Fees for new licenses and renewals are prorated beginning at the six month mark, December 31st.

**NOTICE: New or renewal business licenses submitted BEFORE June 15th will be for the CURRENT fiscal year. New or renewal licenses submitted AFTER June 15th will be for the NEXT fiscal year.**

Check and money order payments can be sent via mail. Cash payments must be made at City Hall. You can send payment after completing the below online form.

Soon after your payment is processed, you will be able to login, download, and print your new business license certificate directly from our website. This new, streamlined process is eco-friendly and saves West Linn taxpayers the cost of printing and mailing hard-copy certificates to each business owner.

### ***Metro Business License versus City Business License or Both?:***

Instead of getting separate business licenses within each Portland-area city that you conduct business in, you can get a single license from Metro to construct, alter and repair structures in 20 cities that have licensing requirements in the metropolitan area. The license covers all construction trades, both commercial and residential, as well as all landscape contractors. The Metro license allows contractors or landscapers to operate in 20 cities surrounding Portland having licensing requirements in the metropolitan area, excluding Portland. Exception: if your principal place of business is inside the City of West Linn, the business is required to apply for a City of West Linn Business License in addition to the Metro License. For Metro applications, contact Metro at 503-797-1710 or visit their website at: <http://www.oregonmetro.gov/index.cfm/go/by.web/id=24216>.

[Click here to create an account and request/renew your City business license.](#)

### **Web Links**

[Metro's Business Recycling RequirementsDo I Need A West Linn Business License?](#)

## Online Business License Registration

Published on City of West Linn Oregon Official Website (<http://westlinnoregon.gov>)

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